

**CORPORATE SAFETY COMMITTEE – 23RD OCTOBER 2003**

**SUBJECT: HOT AIR BALLOON FESTIVAL**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the involvement of the Corporate Safety Unit in the running of the above event, which was recently held at Blackwood Showfield.

**2. SUMMARY**

- 2.1 The event, which was held for the first time over the August Bank Holiday weekend, included a Hot Air Balloon Festival, live entertainment, a funfair and trade and charity stalls.
- 2.2 The Corporate Safety Unit undertook a site inspection and risk assessments prior to the event, was involved in safety issues during the set up and provided safety checks and advice during the weekend.
- 2.3 A few minor injuries were reported. These were investigated as soon as practicable. And were satisfactorily concluded

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